

**Summer Intern Employment**  
**K-State Research and Extension- Coffey County**

*Valid Driver's License Preferred, Not Required*

*Due March 11, 2022*

Return to:

Coffey County Extension  
225 Cross St  
PO Box 269  
Burlington, KS 66839  
620-364-5313

Date: \_\_\_\_\_

**CONTACT INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

**EDUCATION**

School: \_\_\_\_\_

Year in School: \_\_\_\_\_

Major: \_\_\_\_\_

**APPLICATION**

Do you have 4-H Experience? Please explain:

---

---

---

---

---

Please explain what you think this job entails and why you are applying for the position:

---

---

---

---

---

Please list special knowledge, skills, or activities relevant to this position:

---

---

---

Please list computers and software with which you are familiar:

---

---

---

### **WORK HISTORY**

Begin with most recent.

1. Dates of Employment- From \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Duties: \_\_\_\_\_

---

---

May we contact his employer as a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

2. Dates of Employment- From \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Duties: \_\_\_\_\_

---

---

May we contact his employer as a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

3. Dates of Employment- From \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Duties: \_\_\_\_\_

---

---

May we contact his employer as a reference? Yes \_\_\_\_\_ No \_\_\_\_\_

**AVAILABILITY**

Availability Date: \_\_\_\_\_ Number of Hours: \_\_\_\_\_

Are you available to work the entire summer? Yes \_\_\_\_\_ No \_\_\_\_\_

If not, explain:

\_\_\_\_\_  
\_\_\_\_\_

To the best of my knowledge, all answers to the foregoing are true and correct. I hereby grant permission to each of my former employers to give Kansas State University and Coffey County information they have with respect to my work experience with them. I understand that falsifying information on this application may be grounds for dismissal.

---

**Signature**

*The office of K-State Research and Extension- Coffey County and Kansas State University is committed to a policy of nondiscrimination on the basis of race, sex, national orientation or other non-merit reasons, in admissions, educational programs or activities, and employment, all as required by applicable laws and regulations. Responsibility for coordination of compliance efforts and receipt of inquiries, including those concerning the Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, has been delegate to the Director of Affirmative action Office, 214 Anderson Hall, Kansas State University, Manhattan, Kansas 66506-0104. (785-532-6220).*

PLEASE ATTACH RESUME