

# TREASURER'S BOOK SCORE SHEET

Name \_\_\_\_\_ 4-H Age \_\_\_\_\_

Club \_\_\_\_\_

Requirements	Possible Points	Points Received
<b>1. Introductory Information</b> <ul style="list-style-type: none"><li>- Title page including club name and the year</li><li>- Use of blue or black ink pen/computer printed, legible with an appropriate font</li><li>- Use of a 3-ring binder, well organized</li><li>- Appropriate forms</li></ul>	<b>30</b>	_____
<b>2. Record of Club Finances</b> <ul style="list-style-type: none"><li>- All entries for the 4-H year, in chronological order</li><li>- Receipts enclosed in an orderly fashion</li><li>- Monthly bank statements</li></ul> <b>*excluding any Bank Account #s</b>	<b>40</b>	_____
<b>3. Treasurer's Reports</b> <ul style="list-style-type: none"><li>- Includes 1 completed Treasurer's Report per meeting, a template can be found in the back of the Treasurer's Record Book</li><li>- Copy of what is submitted to the Secretary</li></ul>	<b>20</b>	_____
<b>4. Yearly Summary of Club Finances</b> <ul style="list-style-type: none"><li>- All information provided, a template can be found in the back of the Treasurer's Record Book</li></ul>	<b>10</b>	_____
<b>5. Club Budget *Optional for 2025-2026*</b>		
<b>TOTAL POINTS</b>	<b>100</b>	_____

Comments:

**Placing:** Class Champion    Reserve Class Champion  
Purple      Blue      Red      White