

# 2017 UPDATES

## KANSAS YOUTH LIVESTOCK NOMINATION PROCESS

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### Form-fillable PDF Declaration & Nomination Forms Available

New this year, all of the state nomination paperwork is available as form-fillable PDF documents. So, families may type their information directly into the form, print it off, obtain the necessary signatures, and then drop it in the mail with their other nomination materials. Original signatures on all paperwork and DNA envelopes are still **REQUIRED!** Forms that are missing a signature or include an electronic signature will be returned to the family as incomplete.

### Only County Extension Agents or FFA Advisors May Sign Nomination Paperwork

Only signatures from an appropriate county extension agent or FFA advisor will be accepted on nomination paperwork. The paperwork needs to be signed by a county extension agent for 4-H members and an FFA advisor for FFA members. Volunteer signatures will not be accepted.

### No "Additional/Extra" Forms Available

The additional/extra nomination forms that were available for a couple of species if families had a significant number of animals to nominate have been discontinued. There will only be one form available for each species. If a family is nominating lots of animals, they may use the form-fillable PDF and replace the tag numbers on the bottom to avoid re-typing the contact information on the top of the form. All of the forms will still require an original signature from exhibitors, a parent/guardian, and county extension agent or FFA advisor.

### Swine Ear Notch Submission Requirement

Continuing in 2017, the ear notches for all swine nominated must be included on the swine nomination form. Families/Households need to draw the ear notches exactly as they appear in the pig's ear for each animal nominated, in addition to writing the notch number in the field provided. Even if a family types their information in the form-fillable PDF, they will still need to draw the ear notches by hand after printing the form. Leaving either of the ear notch fields blank will result in an incomplete nomination. Educational resources for reading notches may be found in the Rookie Guide, on the Youth Livestock Program website, or through the local Extension Office.

### Full Sheep & Goat Scrapie Tag Numbers Required

Continuing in 2017, the scrapie tag number will be required for all sheep and meat goats nominated. The full scrapie tag number, including Flock ID/Premise ID number and individual animal number, must be submitted (Example: KSS0035 16121). If a nomination is received without the full scrapie tag number listed for each animal nominated, the nomination will be considered incomplete. For more information on scrapie, identifying the scrapie tag, or how the tag number should be correctly submitted on nomination paperwork, please refer to the "Rookie Guide", the Youth Livestock Program website, or the local Extension office.

### Checklist Included with Specie Nomination Forms

Each specie nomination form is now two pages, with the second page being a detailed checklist for that particular species. This checklist may be printed as a separate page, on the back of the nomination form, or not at all. Families DO NOT need to submit this checklist; it is simply provided as a resource to assist in submitting complete nomination materials.

### Youth PQA® Plus Certification Date

All swine exhibitors must submit a valid Youth PQA® Plus certification number by June 15<sup>th</sup>.