



COFFEY COUNTY 4-H NEWSLETTER



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October 2016

4-H Families and Friends-

Welcome to the new 4-H year! We hope that you are as excited to get this new year started as we are! Enrollment for the 2016-17 year has officially begun, so please make sure to have your online and hard-copy enrollments completed and turned in by **November 1st**. Give us a call if you have any questions about enrollment. We are always willing to help!

CALENDAR

October

- | | |
|----------|---|
| 1 | ENROLLMENT BEGINS |
| 1 | Names for Extension Council Ballot Due |
| 1-2 | KJLS- Wichita |
| 2-8 | National 4-H Week |
| 5 | 4-H Officers Training @ 7:15 ~ 4-H Council @ 7:45 |
| 5-7 | Record Book Judging 8am-5pm- Courthouse Basement Rooms A & B |
| 8 | FREE TO ENTER Horse Show- 1p-3p @ Life Care Center- Burlington |
| 8-9 | 48 Hours of 4-H (Service Weekend) |
| 17-21 | Extension Council Elections |
| 15 | KYLF Registration Due - ONLINE |

November

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|--------------|--|
| 1 | Signed Hard-Copy Enrollment Due to Office & Online Enrollment must be completed! <i>We reserve the right to accept or decline late enrollments on a case by case basis!</i> |
| 5 | 4-H Achievement Banquet- 7pm- 4-H Building |
| 11 | OFFICE CLOSED ~ Veteran's Day ~ |
| 24-25 | OFFICE CLOSED ~ Happy Thanksgiving ~ |
| 28 | 4-H Council @ 7:30 -Courthouse Basement Rms A & B |

December

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|-----------|---|
| 26 | OFFICE CLOSED ~ Merry Christmas |
| 31 | OFFICE CLOSING AT NOON~ Happy New Year |

Achievement Program

November 5, 2016.

Go ahead and pat yourself on the back for all of your hard work and accomplishments for the 2015-2016 4-H year! Now mark your calendars for a fun evening celebrating your accomplishments! An achievement program will be hosted by Tip Top 4-H Club on Saturday, November 5th beginning at 7pm at the 4-H Building. Tip Top has planned a fun evening that will include a dance with a DJ, snacks, and drinks! The theme this year will be "4-H is Like a Circus." If any club has sponsors, buyers, or any special person that they want to invite—please send a list of those invitees with addresses to Mary Lou Ponder right away. Please take the time to THANK everyone who helped you throughout your projects this past year. Remember the little things that someone did for you, and be sure to let them know how much you appreciated his/her help!



Extension Council Elections

The elections will be held in the Extension Office, October 17th-21st from 8a-12p & from 1p-5p. Elections are held each year to elect representatives to help plan programs in Agriculture, Family & Consumer Sciences, 4-H/Youth, and Community Development. Your vote is important! Please take the time to come into the office and vote this year.

Kansas Youth Leadership Forum & KVF

This exciting leadership opportunity is for 4-H member ages 14-18. It will take place at the Rock Springs 4-H Center, November 18-20, 2016. The event will include; speakers, track sessions, service learning, consulting groups and the election of the State 4-H Council. Registration is online and due October 15th. You can register online at: www.kansas4-h.org

Horse Show

Join your 4-H Horse Project participants for this FREE TO ENTER Horse Show! The show will be held for Life Care Center residents and their families in Burlington on October 8th, 1p-3p, and is to be an experience that will not be soon forgotten! Concessions, which include a hot dog, drink, and bag of chips will be available for \$5. 100% of the proceeds from the concession stand will go toward the 2016-17 4-H Horse Project! Bring a lawn chair and enjoy the fun! Contact Troy Blanton if you have any questions.

4-H Recruitment

With a new 4-H year starting this month, it's a good time to be out recruiting new families to join your clubs. Think about getting out to your local school, library, & other public meeting places to spread the word about 4-H! Get with your club leaders and ambassadors to learn about how your club is promoting 4-H. We have several recruiting and informational items about 4-H in the Extension Office. Give us a call or drop by if you need any help.



Enrollment for 2016-2017 4-H Year

It's as easy as 1-2...that's it!



October 1st: Online Enrollment Begins

Step 1: Complete Online Enrollment/Re-Enrollment by November 1st. The enrollment website is ks.4honline.com, and detailed instructions for completing the enrollment/re-enrollment are located on our 4-H website at <http://www.coffey.k-state.edu/4-h/> under the “Enrollment Forms” section. Be sure to follow the RE-enrollment instructions if you are a returning 4-Her.

Step 2: Print, complete, and sign a hard-copy Enrollment Form or simply print an enrollment report after submitting your 4-H Online enrollment. Instructions/forms are located on our 4-H website at <http://www.coffey.k-state.edu/4-h/> under the “Enrollment Forms” section. Turn this into the Extension Office NO LATER than November 1st. Remember, YOU are ultimately responsible for turning this form into the office.

November 1st: Deadline to have fully completed online enrollments, and turn in signed hard-copy enrollments to the Extension Office. Need assistance? Ask your club leader, or contact the Extension Office before the deadline approaches.



Volunteers

Renewing Volunteers: Volunteers that were ACTIVE volunteers for the 2015-2016 4-H year. Please fill out a Volunteer (VIP) Renewal Form to turn into the Extension Office as well as re-enroll on 4-H Online as soon as possible. Preferably by November 1st. **(Note: You will have to redo your online VIP orientation and CBC/DCF Check every 3 years, or if you did not turn in a renewal form for the 2015-2016 year. One of these circumstances applies to 60 of our previous volunteers for this year. Please contact Lauren to see what steps in the VIP process you must complete.)** All Club Community Leaders must be VIP certified to continue as a club leader.

New Volunteers: The State 4-H Office has updated the Volunteer Information Profile (VIP) process in an attempt to ensure the safety of our 4-Hers. The good news is that these are FREE, painless, and easy steps that just take some time to complete.

1. Complete a Volunteer Application (VIP Application). Forms are located on our website at <http://www.coffey.k-state.edu/4-h/>, or an online form can be completed at https://kstate.qualtrics.com/jfe/form/SV_bPMCt2bEUFw9BX
2. Create a 4-H Online account.
3. Complete VIP Orientation through 4-H Online.
4. Complete the online Criminal Background Check, and then fill out a hard-copy Department of Children and Families Background Check to turn into the Extension Office.
5. Your name will be submitted for Extension Board approval.

“ To Make the Best Better”

Adapted from: September Kansas 4-H Tip Sheet; Van Horn

As the new 4-H year approaches new faces begin to appear and it's a perfect opportunity to invite others to attend a club meeting. Making a person feel welcome means so much, so it is important to make sure the visit is a meaningful and memorable one. There are so many things that a club can do to spark the interest in the potential member. Here are some ideas on how to welcome a new 4-H member.

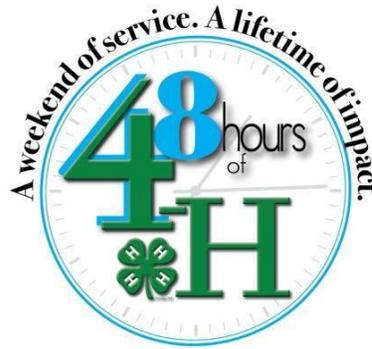
Plan: Develop a position called the *New Family Coordinator* for the specific reason of greeting and introducing visitors at the monthly meeting, orienting families to 4-H, and being available for questions throughout the year.

1. **First Meeting:** The *New Family Coordinator* encourages guests to feel like a part of the club by introducing visiting families to current 4-H families before the meeting begins. They may provide the visiting family with a *Greet Sheet* (an outline of the club meeting) to help the visiting family understand what is happening at the meeting. A Greet Sheet sample may be found at <http://www.kansas4-h.org/Resources/Clubs/clbmtwelcome.wpd>. During the meeting, the New Family Coordinator introduces the potential 4-H member(s) and their family, and give them a program book.

Buddy System: Staying connected is critical for the new members. Pairing new members or families with current members or families is a great way for everyone to learn the roles and responsibilities of 4-H. This could be another role for the New Family Coordinator to recruit current members or families to serve as mentors.

Communication: Understanding 4-H can become overwhelming especially if the potential family is unfamiliar with 4-H. Many times the new family doesn't even know the questions to ask. The *New Family Coordinator* can assist by interpreting the 4-H language and answering questions for the new families. This could be an organized meeting before the monthly meeting or being available for answering questions anytime.

Taking a few steps to make potential club members and their families feel welcome at a 4-H Club meeting can return benefits of increased membership. For Coffey County 4-H guide, brochures or other helpful literature, please contact the Extension Office. 620-364-5313.



48 Hours of 4-H is just around the corner, October 8-9! This is a great way to promote 4-H in your communities following National 4-H week.

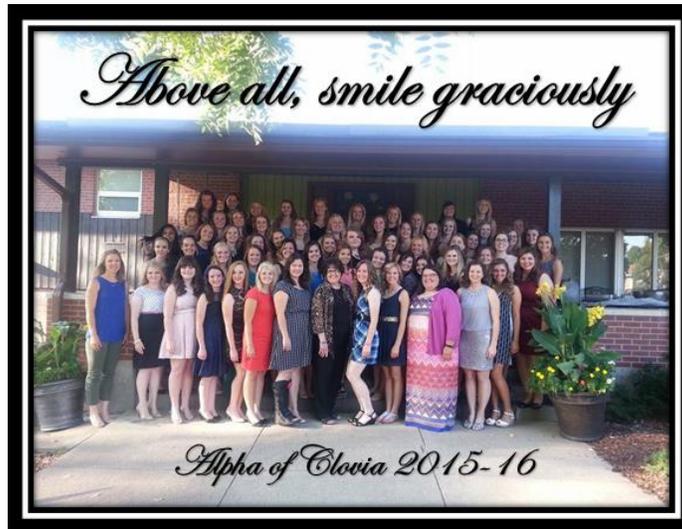
Each club will be completing at least one community service project this weekend- talk to your club leaders and ambassadors about what your club is doing.

DURING THE EVENT:

- Keep track of how many youth/adults participate, what you accomplish, and how much time you spent
- Take lots of pictures!!!!

AFTER THE EVENT:

- Send Clarissa pictures, participations numbers, and a brief event summary by Thursday, October 13.
- Watch for an email from Clarissa to learn how to report what your clubs accomplished that weekend.
- One person from each club should report event results and participation numbers online.
- Send thank you notes to anyone who helped conduct your event.



Hello from Clovia House,

My name is Nancy Little and I'm the Mom at Clovia. This is an announcement that the girls at Clovia will be having a project fair during National 4-H week. We are going to set up a display of favorite projects from the girls.

We would like to invite any 4-H clubs to come and visit our project fair and the 4-H Clovia house to see what we are all about.

If you can come see us please contact myself, Nancy Little, at either 785-844-0988 or my email, moml_4@yahoo.com, to set up a time to visit.

Thank you and hope to see you soon!

Clovia House is also available to tour during the K-State Open House to be held in April 2017

Attention Club Leaders!

Please turn your 2016-2017 Club Program Books into the Extension Office by November 8, 2016.

These books are very important resources for prospective and new 4-H families. Your cooperation is greatly appreciated!